

# CIVILIAN LEADERSHIP DEVELOPMENT SCHOOL

## DAF EMERGING LEADERS COURSE

(MAFHRMS421)



### ABOUT THE COURSE/TARGET STUDENTS

The ELC is an elective course designed to develop selected foundational competencies and leadership skills for Air Force/Space Force civilians pursuing or highlighted for future leadership roles. **The target demographic for this course are non-supervisor(s) in the grades GS-12 and below (or equivalent) who have not completed any level of Officer/SNCO PME, exceptions are of course permitted. AGR/ART personnel with a GS, WG, GG, etc equivalent grade are welcome to enroll. Active duty officer and enlisted that supervise civilians are encouraged to seek other PME (SOS, NCOA, etc) and register for the by-law required supervisor courses.** The ELC is delivered over 5 weeks with one 75-90 minute instructor-led online webinar each week. There are approximately (up to) 5.5 hours, each week of: self-paced readings, videos, and interactive exercises which are located on a learning management system (LMS) which is available to the students 24/7. The ELC uses real-world leadership and problem-solving exercises and requires active participation from the student's supervisor or appointed mentor. Both the student and supervisor/mentor must sign a learning contract agreeing to the time and work commitment required to complete the course.

### WHAT TO EXPECT

**The student will accomplish the course at their home station** and should expect to spend up to 5.5 hours per week on coursework. Instructors monitor student participation and effort in the course through the LMS. To complete the course students must complete all required coursework and display satisfactory participation. **(Students may have have two excused absences, coordinated with instructors, from live-webinar activities provided they make up the material in a timely manner).**

### EACH WEEK CONTAINS THREE ELEMENTS

1. Readings, videos, exercises, and activities contained in a LMS with a graded assessment requiring a minimum passing score of 70%.
2. Instructor-led online webinars (75-90 minutes) delivered on a web conferencing platform
3. Discussion board topics: students complete exercises in their work center and post their findings/results. Students interact by responding to one another's posts.  
Note: There is also a final project the student will accomplish throughout the course.

### SCHEDULE, REGISTRATION, AND EMAIL INQUIRIES

- Additional Information: <https://www.airuniversity.af.edu/CLDS/>
- then click schedule of Classes or Leadership Development on right side panel
- ELC Inquiries: EAKERCENTER.elc.OrgMailbox@us.af.mil

### Topics

#### Week 1

Leadership Building Blocks

#### Week 2

Strategic Direction

#### Week 3

Building Effective Teams

#### Week 4

Leadership Through Communication